



Baltimore County Public Library

JOB OPPORTUNITY

Part-time Librarian – Mobile Library Services **Mon. & Wed.: 8am-4:30pm, Occasional Evenings or Saturday**

At BCPL, staff members have the opportunity to enrich individual lives and build strong communities by delivering exceptional customer experiences, establishing meaningful partnerships, and creating innovative learning spaces. We seek enthusiastic, open-minded, self-motivated individuals who can work well independently and with others. BCPL circulates over 11 million items and provides library services through its 19 branches, 4 mobile library vehicles, and an extensive outreach network. If you are forward thinking and passionate about public service, consider joining BCPL as a **Part-time Librarian**.

Key Responsibilities

- Assist customers in finding answers to a broad range of questions through use of print and electronic resources
- Guide customers in selecting appropriate materials for reading/viewing/listening either for personal pleasure or professional development
- Commitment to customer service and the ability to work with people of diverse backgrounds
- May develop and maintain a portion of the Library's collection
- Plans and presents library related programming and outreach services
- Understand and apply technological skills and use online tools to improve efficiency and assist customers
- May serve on teams and committees within the branch and system-wide
- Maintain professional growth and development through a variety of continuing educational resources

Education/Experience Requirements

- MLS from an accredited ALA school or completion of Library Associate Training Institute, or a bachelor's degree and six months of related experience
- Knowledge of Library organization and operation
- Knowledge of print, electronic and online information resources
- Ability to establish and maintain relationships with customers, community groups and co-workers
- Ability to plan, organize and present a variety of activities and presentations
- Physical ability to move throughout a 24-foot – 32-foot van in order to provide library service.
- Ability to demonstrate written and verbal communication skills
- Must pass a post offer criminal background check

Hourly salary: \$18.59-\$24.41/hour, commensurate with experience.

To apply:

Go to www.bcpl.jobs and follow the directions to complete an application. Email your application as one pdf document and a cover letter and resume as one pdf document to humres@bcpl.net. (Only documents sent by email will be accepted.) Clearly indicate the title: **Part-time Librarian – Mobile Library Services** on your application **and** in the subject line of your email.

Documents must be received no later than **January 11, 2018**.

Vacancy #: **2018-075**